

DRAKEN

Job Title: Crew Chief - (B1 or B2 or B1 & B2)

Role Purpose (position scope)

The position is to assist the Chief Engineer in ensuring the safety, regulatory compliance, and operational performance of all Part 145/A8-23 aircraft maintenance activities at Draken bases and detached locations. This is an essential requirement to ensure the effective delivery of customer contractual requirements. In addition, the Crew Chief will provide support to the team with engineering decisions and provide guidance regarding personal and team development.

SPECIAL CONDITIONS

Aircraft Maintenance is highly regulated, safety, quality and regulatory compliance is held as the first priority. The Crew Chief must drive and deliver a culture of safety first ahead of schedule, with the highest level of safety and regulatory compliance across all relevant areas. Promoting SHE and Security in relation to the performance of fleet maintenance activities is essential.

Operational activities are based around customer requirements; therefore, the preparedness to work additional hours and deploy on detachments in the UK and overseas, is essential in order to deliver a successful maintenance business.

Line Manager	Dotted Line	Direct Reports	Dotted Line
Chief Engineer		LAE Aircraft Engineer	

Key Responsibilities

Safety first. Operate at Draken Europe in accordance with the SHE Technical standards. Identify where the SHE Technical Standards are applicable to appointed operations/tasks and apply safe systems of work identified.

To maintain the overall performance of the aircraft maintenance operation and its personnel at a relevant station. This includes, but is not limited to:

- Safety, Quality & Regulatory Compliance.
- To undertake the role of Crew Chief and be particularly responsible for the maintenance of aircraft, aircraft equipment and personnel allocated to their control.
- Support operations and maintenance of aircraft at main base in addition to detached locations worldwide.
- Promote a “Just Culture” with regards to safety and reporting of occurrences within the business
- The ground movements of aircraft assigned to them.
- Ensuring that all technical staff working within their supervision carry out their duties in a safe and proper manner, and in accordance with the relevant Maintenance Manuals, and the Maintenance Organisation Exposition
- To ensure the correct and timely completion of all aircraft documentation relating to the maintenance activities performed.

- To co-ordinate engineering activities with stakeholders, enabling the engineering team to complete tasks to target and within budget.
- To review the team performance and provide feedback to the Chief Engineer
- Evaluate all existing standards, practices and procedures with a view to continuous improvement and efficiency.
- Assist the Chief Engineer (where applicable) in the day-to-day functions of the Draken Maintenance department and deputise for them in their absence.
- Responsible for prioritising tasks, scheduling requirements and the appropriation of suitable resources to achieve the maintenance plan
- Assisting the Chief Engineer in prioritising the departmental loading
- Assisting the Chief Engineer in the development of the team
- Conducting PDRs on direct reports
- Ensuring company core values are maintained at all times
- Achieve optimal aircraft maintenance performance; maintain excellent customer and stakeholder relations.
- Proactive monitoring and maintenance of their authorisations to always ensure recency and compliance

Other tasks as set by the Chief Engineer that are considered to be within the capabilities of the individual and required as part of the daily running of the engineering department.

Key Deliverables

- The safe and compliant completion of aircraft maintenance within a timely manner.
- Accurate recording of maintenance activities performed via the business documentation and computer-based recording systems.
- Adherence to regulatory standards and company procedures
- Working safely and assuring the safety of those around you
- Working efficiently to deliver scheduled and unscheduled tasks to meet operational demands

Core Skills

Personal Skills/Abilities

- Good Change and Project Management Skills.
- Team oriented with proven communication and influencing skills.
- Customer focussed with exceptional personal and communication skills.
- Self-Motivated, confident, and assertive.
- A demonstrated capability to work within, and adhere to, a defined set of organisational values.
- Medically fit to perform daily engineering duties including detachment working.
- A willingness to work shift patterns to suit the business needs.
- Security cleared to meet current UK and ITAR requirements in support of the business.

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Educational Vocational Qualifications – Previous experience within an aircraft maintenance department. Further Applicable Aircraft Maintenance Experience, Base/Workshops are desirable.

- Proven record of accomplishment, over 3 years at supervisory LAE Level or similar role within an aircraft maintenance environment is essential.
- Unrestricted CAA Part 66 B1 and/or B2 licence with relevant type rating(s) and/or company authorisations as applicable.
- Extensive knowledge of Regulatory requirements related to aircraft maintenance is essential
- Basic business skills to understand financial management.
- Proven ability to work and deliver, to time pressure and deadlines, using basic project management skills.
- Demonstrated high level in Communication, Team Building and Partnership skills in dealing with stakeholders.
- The demonstrated ability to motivate people and influence change in line with company organisational values.
- An understanding, or preferably evidence, of working within a continuous improvement project.

Key Measures

- The Safety, Quality and Regulatory compliance of Aircraft Maintenance activities.
- Mission Punctuality, aircraft on time performance and MEL rectification.
- Contractual delivery compliance, customer satisfaction and organisational reputation.
- Staff welfare and morale with effective performance management.
- Compliance with all Draken Europe Policies, Procedures, and company ethics.
- Delivery of continuous improvement and change in line with best practice.

Motivations

- Self-starter who looks for lateral solutions.
- Needs to understand and deliver customer service, whilst representing the company interests.
- Needs to be able to enjoy working within a small team.
- An ability to work safely while meeting expected delivery schedules
- An ambition to extend Licence coverage
- A willingness to work shift patterns / flexible hours.

Job Holder: _____

Signed:

Manager: _____

Signed:

Date: _____