**Job Title: MECHANICAL/ AVIONIC SUPERVISOR AIRCRAFT ENGINEER TEESSIDE**

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| **Role Purpose (position scope)** |
| The position is to assist the Shift Supervisor in being responsible to the Chief Engineer, for the safety, regulatory compliance, and operational performance of all CAA Part-145 and or BCAR A8-23 aircraft maintenance activities at the Teesside Maintenance facility and detached locations, essential to the effective delivery of customer contractual requirements. SPECIAL CONDITIONSAircraft Maintenance is highly regulated and safety, quality and regulatory compliance is held as the priority. The Trade Supervisor must drive and deliver a culture of safety first ahead of schedule, with the highest level of safety and regulatory compliance across all relevant areas. Promoting SHE and Security in relation to the performance of fleet maintenance activities is essential.Operational activities are based around customer requirements; therefore, the preparedness to work additional hours, be on call and travel to deliver a successful maintenance business is essential. |

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| **Line Manager** | **Dotted Line** | **Direct Reports** | **Dotted Line** |
| Shift Supervisor |  |  |  |

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| **Key Responsibilities** |
| * Liaise with those departments necessary to complete the tasks allocated to them.
* Carry out their tasks to the best of their ability, supervise and certify any work within the terms of the Company authorisation held in technical logs or on Company worksheets/work cards.
* Ensure compliance with published Company Procedures.
* Complete worksheets/work cards as soon as the tasks is completed and write any additional defects found on to additional worksheets/work cards and hand the completed worksheets to their supervisor.
* Notify their supervisor of any serious defects immediately they are found.
* See that all test equipment used in their work is calibrated and in date for test.
* To be particularly responsible for the maintenance of aircraft allocated to their control by their Shift Supervisor
* The ground movements of aircraft assigned to them by their Shift Supervisor
* Requisitioning engineers in conjunction with his/her Shift Supervisor or CE of other disciplines to an aircraft as required and to co-ordinate them into the activity.
* Assuming overall responsibility for all trades engaged in work on an aircraft they have been allocated.
* Defining, co-ordinating and being present at all occasions requiring hydraulic system and/or engine ground run functional testing of aircraft systems that fall within their trade boundaries.
* Assuming direct control of documentation of aircraft under their control in order that they may assure themselves that all required entries are promptly and correctly recorded.
* Assisting their Shift Supervisor in monitoring the performance of staff under their control including, attendance, timekeeping, sickness etc.
* Ensure areas of supervision are always kept clean and tidy. Carry out monthly workplace inspection and report findings.
* Highlight any tooling requirements to the Shift Supervisor and if required assist with preparation of business case to facilitate procurement.
* Ensure that cleanliness and tidiness of facility, equipment, tooling, and employee facilities is maintained within the working areas.
* Ensuring all test and ground support equipment is in a serviceable/calibrated condition and fit to carry out its function before use.
* When appropriate propose changes within the workplace whilst being supportive of any introduced changes.
* Support the Continued Improvement & Aerotrac implementation initiatives.
* To attend technical, SHE or QA related training courses and recommend any training needs required to improve the business.
* Ensuring all tool control is correctly carried out in accordance with Draken procedures.
* To report any hazard or potential hazard within the workplace using the current company reporting systems.
* To align with our Prepare to Prevail values and comply with all Company policies, practices and procedures and seek guidance when you have doubt.
* Other tasks as set by the Shift Supervisor or Senior Base Engineer that are considered to be within the capabilities of the individual and required as part of the daily running of the engineering department
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| **Core Competencies** |
| **Experience:*** Minimum 3 years’ experience on fast jet e.g., Hawk T1
* Personal Skills/Abilities
* Good Change and Project Management Skills
* Team oriented with proven communication and influencing skills
* Customer focussed with exceptional personal and communication skills
* Self-Motivated, confident, and assertive
* A demonstrated capability to work within, and adhere to, a defined set of organisational values
* Medically fit to perform daily engineering duties including detachment working
* A willingness to work shift patterns to suit the business needs
* Security cleared to meet current UK and ITAR requirements in support of the business

Educational Vocational Qualifications – Previous experience within an aircraft maintenance department. Further Applicable Aircraft Maintenance Experience, Base/Workshops are desirable.* Proven track record, at a Supervisor Level or similar role within an aircraft maintenance environment is essential, Military or Civil.
* Extensive knowledge of Regulatory requirements related to aircraft maintenance is essential
* Basic business skills to understand financial management
* Proven ability to work and deliver, to time pressure and deadlines, using basic project management skills.
* Demonstrated high level in Communication, Team Building and Partnership skills in dealing with stakeholders
* The demonstrated ability to motivate people and influence change in line with company organisational values
* An understanding, or preferably evidence, of working within a continuous improvement project.
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| **Key Measures** |
| * Proven experience as a supervisor in either Military or Civil aviation.
* Or CAA Part 66 Aircraft Maintenance Licence Categories B1/B2
* Approved apprenticeship or equivalent.
* Computer literate.
* Self-starter who looks for lateral solutions.
* Needs to understand and deliver customer service, whilst representing the company interests.
* Needs to be able to enjoy working within a small team.
* An ability to work safely under pressure to meet tight deadlines.
* A willingness to work flexible hours when required.
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Job Holder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_